



OVERSEAS TELEGRAPHIC TRANSFER FORM TO PAY FOR GOODS AND/OR SERVICES

Client name		
Client number		Sub account number (eg S6)
Beneficiary Details		
Full name		
Address		
Account number		
Bank name		
Bank address		
City		
Country		
SWIFT code		
Intermediary Bank Details		
Account number		
Bank name		
Bank address		
SWIFT code		
Country		
Payment Details		
Amount to send		
Currency to send		
Payment reference		
Terms and Conditions		
<ol style="list-style-type: none"> 1. Please noted that telegraphic transfers are sent by Baplink via Westpac Banking Corporation ("the Bank"). 2. Neither the bank nor its correspondents are responsible for any loss, delay or error in transit of transmission. 3. If the Bank is unable to send the payment direct to the Overseas Bank nominated by the remitter as the Beneficiary's Bank, then it may send the payment through an Overseas Bank of its choice. 4. Under normal circumstances with Telegraphic Transfers, funds should arrive at the overseas destination within 1 to 2 business days. However, the Bank can give no general assurances on the achievement of such time frames, should there be complications arising in the routing of payments or in overseas banking systems. 5. The ability of the Overseas Bank to pay the beneficiary on the same day of receipt will depend on the banking practice in the country concerned. 6. Overseas Banks' handling charges can be substantial, particularly for payments in currencies other than that of the receiving country. Any charges are to be borne by the beneficiary. 7. Telegraphic transfer fees will be charged separately in terms of agreed arrangements. 8. Execution of these instructions should be made in terms of existing authorities held by the bank. 		
Authorisation		
First authorising signature	Second authorising signature	
Capacity	Capacity	
Date	Date	
	<p>A ministry of Queensland Baptists P 1800 650 062 F 07 3354 5605 PO Box 6166, Mitchelton QLD 4053 baplink@baplink.org.au www.baplink.org.au ABN 59 241 212 544</p>	

TRANSFER REQUIREMENTS

YOU MUST COMPLETE EVERY QUESTION IN THIS FORM

Date		
Church or Organisation		
Account details		
Payee		
Country of origin of goods and/or services		
Destination of goods and/or services		
Principal contact (s) overseas	Name	
	Email	
	Phone	
Principal contact (s) within the church/ Organization in Australia	Name	
	Email	
	Phone	
What goods and/or services are being supplied		
Full details of any 3 rd party individual or entity related to this transaction		
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